



INDIAN INSTITUTE OF MANAGEMENT

Prabandh Nagar, IIM Road, Lucknow-226013 (U.P.)

Website: www.iiml.ac.in

Advt. No. IIML/Rectt-11C/2023

November 10, 2023

ADVERTISEMENT FOR THE POST OF LAW-CUM-LIAISON OFFICER (ON CONTRACT)

Indian Institute of Management Lucknow (IIML), an autonomous institution under the Ministry of Education, Govt. of India, invites applications from interested and eligible candidates for one position of Law-cum-Liaison Officer purely on contract basis, initially for a period of one-year, extendable further period of 2 years, subject to the satisfactory performance of the incumbent and need of the Institute-

The details are as under: -

S. N.	Name of Post & Emoluments	Eligibility Criteria & Job Requirement
1	Law-cum-Liaison Officer - 01 position Monthly Consolidated Emoluments: Rs. Between Rs. 50,000-60,000/- (all inclusive) Age: Between 45 to 62 years as on last date for receipt of the applications.	<u>EDUCATIONAL QUALIFICATION:</u> A professional Law Graduate with extensive experience in dealing with legal matters of any Govt. organization/Government undertaking etc., service laws, Labour Laws, Land Laws and Liaisoning with PSUs/Central/State Government Offices. Candidate should have hands-on experience of drafting and vetting the documents. <u>MINIMUM EXPERIENCE:</u> 3 years in dealing with legal matter in Government of India/PSU/Companies and similar entities. <u>PREFERENTIAL QUALIFICATION:</u> 1. Candidate having LLM degree/PG Diploma in Industrial Relations/Labour Laws 2. Candidates having experience of legal and liaisoning work in any Central Government/educational institutions of repute. Retired Government servants of relevant field are encouraged to apply.

GENERAL CONDITIONS:

1. The selected candidate will be engaged on contract basis initially for a period of 1 year, extendable further two years, subject to satisfactory performance of the incumbent & need of the Institute.
2. Mere fulfilling the eligibility criteria does not guarantee that the applicant will be shortlisted for the Interview. The Institute reserves the right to restrict the number of shortlisted candidates for the further recruitment process to a reasonable number on the basis of higher qualifications and/or experience.
3. The date for the Interview will be communicated later to the shortlisted candidates **through email ONLY**. The candidates are advised to check their email regularly.
4. The shortlisted candidates will be required to bring all original Certificates, Degrees and other documents pertaining to their educational qualification, professional qualification, work experience, age etc. for verification purpose at the time of final selection process along with one set of photocopies of these documents.

5. Crucial date for determining the age limit shall be the closing date for the receipt of applications.
6. **Selection Process**-Through Interview, which may also be conducted through online mode. Candidates are required to mandatorily mention their **email ID** in the application form.
7. The reservation for SC/ST, OBC and Persons with Disabilities will be applicable as per Government of India rules.
8. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the candidates (Applicants).
9. Candidates are advised to visit the website of IIM Lucknow (www.iiml.ac.in) regularly for any updates, amendments and corrigendum. It will be placed on the Institute website only.
10. The panel of selected waitlisted candidates will be valid for one year from the date of approval of the Competent Authority and the Institute can make appointments in the future also by operating the panel within the validity period.
11. The above position is of purely contractual nature and thus candidate (s) will have no right to claim any regularization / absorption etc. in the Institute.
12. No TA/DA or any other incidental expenses will be reimbursed to attend the Interview.
13. **The Institute also reserves the right not to fill the post, if it so desires.**
14. No interim correspondence will be entertained or replied to.
15. Canvassing in any form will be a disqualification.
16. Legal disputes if any will be restricted within the jurisdiction of Lucknow only.

HOW TO APPLY

Interested and eligible candidates may submit their application form on or before **December 4, 2023 (5:00 pm)** through the Google Form link given as under:

Link – <https://forms.gle/CCYT36t8r5xG9fw97>

No other mode of application will be entertained.

Chief Administrative Officer
Indian Institute of Management
Prabandh Nagar, IIM Road
Lucknow – 226 013